



Policy on Offsite Kayak Usage for Members

Sudbury Canoe Club
206 Ramsey Lake Road
Sudbury, Ontario

The Sudbury Canoe Club will not rent its boats or associated equipment to any club member or to any member of the general public.

Individual members may make a request for the use (loan) of a kayak and associated safety equipment for personal use off Ramsey Lake.

The member must make the request to one of the kayak section co-chairs. The kayak section co-chair may authorize the use of a kayak and associated safety equipment off Ramsey Lake by a club member when the number of available sea kayaks exceeds the number required by club members for daily use on Ramsey Lake.

If permission is granted by the kayak co-chair to use a kayak and/or safety equipment for personal use off Ramsey Lake, a nominal administration fee will be charged to the member(s). The kayak co-chair will collect the fee and submit it to the club treasurer. All fees collected will be applied to the purchase and maintenance of the kayaks and associated equipment for use by club members.

Before granting any member(s) permission to use a club kayak or associated equipment off Ramsey Lake, the kayak co-chair must take the following into consideration:

- The number of kayaks and equipment required for general member's use on Ramsey Lake.
- The number of kayaks and equipment required for any scheduled kayak classes or clinics.
- The number of kayaks and equipment required for any scheduled day trip.

Before a kayak and associated safety equipment is removed from the club facility for personal use off Ramsey Lake the following must be adhered to.

Offsite Kayak Usage Policy

1. The person requesting a kayak must be a club member in good standing.
2. Only club members that have been certified in the safe use of kayaks will be permitted to use a kayak for personal use off Ramsey Lake.
3. Only surplus kayaks can be made available for club member's personal use.
4. The kayak must be for a member's personal use only and must not be used by non-club members.
5. Club members requesting a kayak for personal use will be limited to one kayak only. The loan of multiple club kayaks by the same member will not be permitted.
6. The personal use of a club kayak will not exceed 3 calendar days.
7. The club member requesting a kayak for personal use must complete the information form provided.
8. The required administration fee (\$25. per day) must be paid before removing the kayak from the club facility.
9. The required security deposit of \$200.00 must be provided prior to removing the kayak from the club facility. The security deposit will be refunded to the member when the boat and equipment are returned in satisfactory condition.
10. The member requesting personal use of a kayak must ensure the safe transportation of the kayak and equipment on any vehicle used.
11. The kayak section co-chair may deny the requestor the use of any club equipment for personal use if any part of this policy is not complied with.
12. Kayaks and equipment used off Ramsey Lake for club sanctioned trips and/or clinics will not be constituted as "being used for personal use" as described in this policy.
13. When a club kayak is loaned to a member for personal use the associated safety equipment will also be made available if required, i.e., whistle, skirt, paddles, extra paddle, life jacket, throw rope and bilge pump.

14. Any fee for damage to the equipment will be charged based on repair or replacement cost.

**SUDBURY CANOE CLUB
KAYAK FOR PERSONAL USE REQUEST FORM**

As a member of the Sudbury Canoe Club it is considered a privilege and not a right of your membership to use the club's kayaking equipment off Ramsey Lake for personal use.

The Club Member requesting a kayak and equipment for personal use off Ramsey Lake is completely responsible for gear while they have it. Transportation of the club's kayak must be via a safe, reliable method using either pads or racks.

The Sudbury Canoe Club reserve the right to decline the member the use of any kayak or equipment for personal use off Ramsey Lake if the member does not comply with terms of the policy or does not have proper transport equipment.

We expect you to treat the club's equipment with utmost care and consideration and return it the same condition you received it. To avoid disappointment be sure to plan ahead for the pick up and drop off of equipment.

I _____ print name _____ am requesting the use of a club kayak and related safety equipment for personal use off Ramsey Lake.

Address _____ Postal Code _____

City _____ Prov. _____ Phone _____

From the starting date _____ ending date _____.

I agree to pay an administration fee of \$25.00 per day upon picking up the kayak and equipment.

Total fee collected by kayak co-chair \$ _____ initial _____.

Equipment on loan:

Kayak No. _____ Model _____ Colour _____

PFD model _____ Color _____

Paddle No. _____ Whistle _____ Throw Rope _____ Paddle Float _____
Other _____

I agree to pay a security deposit of \$200, which will be refunded to me upon the return of the kayak and associated equipment in good condition.

I agree to reimburse the Sudbury Canoe Club for the repair or replacement of any damaged equipment loaned to me for personal use.

I have read and understand the above Off Site Kayak Use Policy and, as a member of the Sudbury Canoe Club, agree to abide to its terms and conditions.

Member's signature _____ Date _____

Kayak Section Co-chair _____ (print name)

Signature _____ Date _____